## English Engineering Education Program (e3), Hokkaido University

# LETTER OF RECOMMENDATION

Note to applicant: please key in your name, laboratories you have chosen and indicate the program of study before submitting this form to your referee.

Name of applicant:

Laboratory 1:

Laboratory 2:

Program of study:  Master’s  Doctoral

To the recommender: the person above is applying for the admission to English Engineering Education program (e3), graduate school of Engineering, Hokkaido University. We would appreciate if you provide your personal impression about the applicant and evaluate his intellectual potential, academic abilities, achievements, quality of his work, etc. Please also give your opinion about his desire to study at the program.

Name of the referee:

Position/Title: Organization:

E-mail or postal address:

How long have you known the applicant: years months

The applicant was then:  undergraduate  graduate student  research assistant

teaching assistant  employee  other:

You served as applicant’s  division/department/school head  research supervisor

teacher in several classes  employer

teacher in only one class  immediate supervisor

other:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | daily | weekly | monthly | rarely | never |
| How often have you observed him/her? | At work |  |  |  |  |  |
|  | At school |  |  |  |  |  |
|  | Socially |  |  |  |  |  |

In comparison with other students that you know, how would you rate the applicant with respect to the following qualities:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Very Strong | Good | Average | Poor | Inadequate opportunity to observe |
| Intellectual potential |  |  |  |  |  |
| Academic performance |  |  |  |  |  |
| Maturity |  |  |  |  |  |
| English comprehension |  |  |  |  |  |
| Motivation for graduate study |  |  |  |  |  |

Please state outstanding qualities of the applicant including scholastic performance, leadership, personality, and potential that would justify his selection against other well-qualified applicants (if additional space is necessary please attach an extra sheet).

I, therefore  strongly recommend  recommend

recommend with some reservation  do not recommend

this candidate to be admitted to e3 program, Hokkaido University.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Please pass this recommendation letter to the applicant directly or send it by email to our office by the deadline.

The English Engineering Education Program

c/o International Affairs Office (Engineering)

Graduate School of Engineering (Room A1-58)

Hokkaido University

Sapporo 060-8628, Japan

Fax: 81 11 7068094

TEL: 81 11 7068089

E-mail: eprogram@eng.hokudai.ac.jp