## English Engineering Education Program (e3), Hokkaido University

# LETTER OF RECOMMENDATION

Note to applicant: please key in your name, laboratories you have chosen and indicate the program of study before submitting this form to your referee.

Name of applicant:

Laboratory 1:

Laboratory 2:

Program of study: [ ]  Master’s [ ]  Doctoral

To the recommender: the person above is applying for the admission to English Engineering Education program (e3), graduate school of Engineering, Hokkaido University. We would appreciate if you provide your personal impression about the applicant and evaluate his intellectual potential, academic abilities, achievements, quality of his work, etc. Please also give your opinion about his desire to study at program.

Name of the referee:

Position/Title:       Organization:

E-mail or postal address:

How long have you known the applicant:       years       months

The applicant was then: [ ]  undergraduate [ ]  graduate student [ ]  research assistant

 [ ]  teaching assistant [ ]  employee [ ]

You served as applicant’s [ ]  division/department/school head [ ]  research supervisor

 [ ]  teacher in several classes [ ]  employer

 [ ]  teacher in only one class [ ]  immediate supervisor

 [ ]

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | daily | weekly | monthly | rarely | never |
| How often have you observed him/her? | At work |[ ] [ ] [ ] [ ] [ ]
|  | At school |[ ] [ ] [ ] [ ] [ ]
|  | Socially |[ ] [ ] [ ] [ ] [ ]

In comparison with other students that you know, how would you rate the applicant with respect to the following qualities:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Very Strong | Good | Average | Poor | Inadequate opportunity to observe |
| Intellectual potential |[ ] [ ] [ ] [ ] [ ]
| Academic performance |[ ] [ ] [ ] [ ] [ ]
| Maturity |[ ] [ ] [ ] [ ] [ ]
| English comprehension |[ ] [ ] [ ] [ ] [ ]
| Motivation for graduate study |[ ] [ ] [ ] [ ] [ ]

Please state outstanding qualities of the applicant including scholastic performance, leadership, personality, and potential that would justify his selection against other well-qualified applicants (if additional space is necessary please attach an extra sheet).

I, therefore [ ]  strongly recommend [ ]  recommend

 [ ]  recommend with some reservation [ ]  do not recommend

this candidate to be admitted to e3 program, Hokkaido University.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Please pass this recommendation letter in the sealed and signed envelope to the applicant directly or send it by airmail to

 The English Engineering Education Program

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