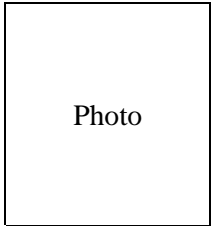


Curriculum Vitae



Full Name		Sex M • F	Nationality	
Date of Birth (Age)	Year	Month	Day	(years old)
Current Address				
E-mail Address				

Education	
Year - Month	Item

License and Certification	
Year - Month	Item

Work Experience	
Year - Month	Item

I hereby affirm the above to be true and correct in every respect.

As of ____ / ____ / ____ (year/month/day).

Printed Name:
Seal/signature:

Research Record

Year Month Day
Full Name

Titles & Author(s) of Academic Papers/Books, Names of Academic Journals/Publishers, Year of Publication (A.D.), etc.

(Academic Papers)

(International Conference Proceedings)

(Books)

1.) Books

2.) Chapters in Books

(Commentaries and Reviews)

(Work)

(Invited Talks/Lectures)

(Other)

Competitive External Research Grants/Funds	
Year - Month	Item
	1.) Scientific Research Grants/Funds ○ Funds/Subsidies for Which Project You Were the Representative ○ Funds/Subsidies for Which Project You Were NOT the Representative 2.) Collaborative/Commissioned Research (*Only the projects for which you were the representative) 3.) Public Research Grants/Funds (*Only the grants/funds for which you were the representative)
Activities at Academic Societies	
Year - Month	Item
Social Contribution (incl. Collaboration with Industries)	
Year - Month	Item
Honors and Awards	
Year - Month	Item

Professional Educational Responsibilities			
Year	Month	Day	Full Name
Relevant Teaching Responsibilities			
1.) Teaching Experiences at Universities as a Permanent faculty Staff (Undergraduate Level) (Graduate Level)			
2.) Teaching Experiences at Institutions as a Temporary Staff			
3.) Any Other Teaching Experiences			
Relevant Experience for Educational Improvement			
1.) Writing and Translation of Textbooks			
2.) Publications about Educational Improvement			
3.) Educational Subsidies and Awards			
Other Educational Experience			
1.) Educational Boards (and the Assigned Period) and its Activities			
2.) Other			

(Example)

Curriculum Vitae

Please choose either M/F.

Full Name	SMITH John	Sex <input checked="" type="radio"/> M • <input type="radio"/> F	Nationality	British	Photo
Date of Birth (Age)	Year 19xx Month 12 Day 27	(3x years old)			
Current Address	21 Priory Rd., Cambridge, CB5 8HT GREAT BRITAIN				
E-mail Address	johnsmith@abcd.com				

Education	
Year - Month	Item
20xx – September	PhD in Civil, Environmental and Geomatic Engineering at XXX, UK
20xx – May	MPhil Stud in Civil, Environmental and Geomatic Engineering at XXX, UK
20xx – February	MSc in Civil Engineering at XXX, UK
20xx – June	BEng in Civil and Environmental Engineering at XXX, UK

License and Certification	
Year - Month	Item
20xx – November	Engineering Technician (Eng Tech)

Work Experience	
Year - Month	Item
20xx – October	Research Fellow at XXX XXXX
20xx – February	Full-time Research Assistant at XXX Lab, Xxxx University (- March 20xx)
20xx – September	Full-time Research Assistant at XXX XXXXX Institute

I hereby affirm the above to be true and correct in every respect.

As of **2014** / **April** / **5** (year/month/day).

Printed Name: **SMITH John**

Seal/signature: **JOHN SMITH**

Research Record			
Year	Month	Day	Full Name
Titles & Author(s) of Academic Papers/Books, Names of Academic Journals/Publishers, Year of Publication (A.D.), etc.			
(Academic Papers)			
<p>*The name of candidate should be <u>underlined</u>.</p> <p>*The items should be <u>in reverse chronological order</u>.</p> <p>*Choosing 5 papers from all the publications (incl. work), please attach those abstracts in approx. 100 words and voluntary format as separate sheet(s).</p>			
<p>1.) Benz K, Cardano G, <u>Smith J</u> (3/8) (*If there are too many authors to list up, please write a few of them and omit the others, and mention the total number of authors and the insert order of your name as x/x.), 'XXXXXX xx xxx XXXXX-XXXXX' (Paper Title), XXXX (Journal Title) Vol.1 No.2 PP.10-20 (in press) IF=1.123 (Abstract on a separate sheet)</p> <p>2.) Scheutz PG, <u>Smith J</u> (2/6) 'XXXXXXXX xx xxx XXXXX XXXXX', Journal of XXXXX, Vol.2 No.3 PP.20-30 (20xx) IF=1.234 TC=1 (Abstract on a separate sheet)</p> <p>3.) Scheutz PG, <u>Smith J</u> and Ricardo H, 'XXXXXXXXXXXX xx XXXXX Xxx', XXXXXXXX Vol.3 No.4 PP.30-40 (20xx) IF=1.345 TC=3 (Abstract on a separate sheet)</p> <p>4.) <u>Smith J</u> and Drebbel C, 'XXXXXXXXXXXX xx XXXXX XXXXX', XXXX Vol.4 No.5 PP.40-50 (20xx)</p> <p>5.) <u>Smith J</u> and Vian B, 'XXXXXX xx Xxx xxx Xx(XX) xxxxx XXXXXXXXXXXX', XXXXXXXX Vol.5 No.6PP.60-70 (20xx) IF=1.456 TC=10 (Abstract on a separate sheet)</p> <p>6.) Otto N, Stephenson G and <u>Smith J</u>, 'XXXXXXXX XXXXXXXXXXX XXXXXXXXXXX XXXXXXXXXXX xx X-XXXX XXXXXXXXXXX XXXXXXX XXXX XXXX XXXXXXX', XXXX Vol.6 No.7 PP.70-80 (20xx) IF=1.567 TC=5 (Abstract on a separate sheet)</p> <p>7.) Trevithick R, <u>Smith J</u> and Issigonis A, 'XXXXXX-XXXXX XXXXXXX xxx XXXXXXXXXXXXXXXX xx XXXXXXXXXXX XXXXXXX xx XXXXXXX', XXXXXXX XXXXXXXX Vol.7 No.8 PP80-90 (20xx)</p>			

(International Conference Proceedings)

*If there are too many to list up, please choose up to 10 main ones and note as 'xx other proceedings'.

- 1.) **Smith J.** (*If there are too many authors to list up, please write a few of them and omit the others, and mention the total number of authors and the insert order of your name as x/x.), 'XXXXXX xx xxx XXXXX-XXXXX' (Paper Title), paper presented to XXXX XX (Conference Name), Edinburgh UK (20xx)

(Books)

*If there are too many to list up, please choose up to 10 main books and note as 'xx other books'.

1. Books

- 1.) **Horch A, Smith J, De Laval G** (*If there are too many authors to list up, please write a few of them and omit the others, and mention the total number of authors and the insert order of your name as x/x.), 'XXXXXXXXX xxx Xxx xxxxxxxx XXXXXXXXXXX XXXXXXXXXXX', Xxx XXXXXXXXXXX xx XXXXXXXX Press, UK (20xx)

2. Chapter in Books

- 1.) **Jun M, Papin D, Smith J**, 'XXXXXX xxx XXXXXXXXXXXXXXX XXXXXXXXXXX' in Telsa N (ed.) 'Xxx XXXXXXXXXXXX xxx XXXXXXXX-XXXXXX xxx XXXXXXXXXXX', Macmillan, UK, PP.159-165.

(Commentaries and Reviews)

*If there are too many to list up, please choose up to 10 main pieces and note as 'xx other commentaries/reviews'.

- 1.) **Smith J.** (*If there are too many authors to list up, please write a few of them and omit the others, and mention the total number of authors and the insert order of your name as x/x.), 'XXXXXX xx xxx XXXXX-XXXXX' (Paper Title), XXXX XX (Name of the Publisher), PP.45-55 (20xx)

(Work)

- 1.) **Smith J.** (*incl. collaborators' names if there are any), 'Untitled XX' (Work Title), XXXX XX (Name of the Publisher), (20xx)

(Invited Talks/Lectures)

*If there are too many to list up, please choose up to 10 main ones and note as 'xx other talks/lectures'.

- 1.) **Smith J.** (*incl. co-presenters' names if there are any), 'XXXXXXXXXXXX XXXXXXXXXXX XXXXXX XXXXXXX XXXXXXXXXXXX xx XXXXX XXXXXXXXXXXX xx XXXXXX' (Lecture Title), XXXX Meeting, Paris, France (20xx)

(Other)

The items should be listed in reverse chronological order.

(Attachment#2)

Competitive External Research Grants/Funds	
Year - Month	Item
<p>20xx – September to 20xx – August</p>	<p>1.) Scientific Research Grants/Funds</p> <ul style="list-style-type: none"> ○ Funds/Subsidies for Which Project You Were the Representative <p>XXXXXXX Scientific Research Fund on Specific Field of Research ‘XXXXXXXXXX xx XXXXXXXX XXXXXXXX’ (Research Theme) 7500 USD (Amount)</p> <ul style="list-style-type: none"> ○ Funds/Subsidies for Which Project You Were NOT the Representative <p>XXXX Scientific Research Fund Basic Research (B) ‘XXXXXX XXXXXXXXXXXX xx XXXXXXXX’ 20,000 GBP Representative of the project: Prof. Vian B at XXX, UK</p>
<p>20xx – September to 20xx – August</p>	<p>2.) Collaborative/Commissioned Research</p> <p>(*Only the projects for which you were the representative)</p> <p>XXXXXXX Ltd., France (Collaborator/Commissioner’s Name) ‘XXXXXXXX xx xxx XXXXXXXX’ 10,000 EURO</p>
<p>20xx – September to 20xx – August</p>	<p>3.) Public Research Grants/Funds</p> <p>(*Only the grants/funds for which you were the representative)</p> <p>XXXXXXX Grant ‘XXXXXXXX xx xxx XXXXXXXX’ 3000 USD</p>
Activities at Academic Societies	
Year - Month	Item
<p>20xx – September to present</p>	<p>Chairman, XXXXXXXXXXXX Society</p>
<p>20xx – September to 20xx – August</p>	<p>Member, XXX Committee for XXXX Meeting</p>
Social Contribution (incl. Collaboration with Industries)	
Year - Month	Item
<p>20xx – September to present</p>	<p>XXXXXXXXX Committee Member, Croydon, UK</p>
<p>20xx – September to 20xx – August</p>	<p>Collaborative Research with XXXX</p>
Honors and Awards	
Year - Month	Item
<p>20xx – June</p>	<p>XXXXXXXXX Award, XXX Meeting 20xx</p>

Professional Educational Responsibilities			
Year	Month	Day	Full Name
Relevant Teaching Responsibilities			
<p><i>*Please write about last two academic years of your records only.</i></p> <p>1.) Teaching Experiences at Universities as a Permanent Faculty Staff (Undergraduate Level) School of Engg., Xxxxx Univ., 'Xxxxx (Class)', Sep.20xx-Mar.20xx, Xxxxx (Content of the Class) (Graduate Level) Grad School of Engg., Univ. of XXXXXXXXX, 'XXXXX XXXXXXXX', Sep.20xx-Jun.20xx, Xxxxx XXXXXXX</p> <p>2.) Teaching Experiences at Institutions as a Temporary Staff</p> <p>3.) Any Other Teaching Experiences Workshop at XXXXXX XXXXXXX School, UK about XXXXXX Xxx XXXXXXX, May 20xx</p>			
Relevant Experience for Educational Improvement			
<p>1.) Writing and Translation of Textbooks 'XXXXXXXXXXXXX xx XXXXX XXXXXXXXXXXX', XXXXXXXX Press, PP.1-10 (20xx)</p> <p>2.) Publications about Educational Improvement Smith J (*incl. co-author(s) if there are any), 'XXXXXXXX XXXXXX xx XXXXXX XXXXX XXXXXXX' in 'Xxx XXXXX XXXXXXX xx XXXXXX XXXXXXXXXXX' Vo.1 No.2 PP.10-20 (20xx)</p> <p>3.) Educational Subsidies and Awards <1> Project Title: XXXXXX 20xx Research Theme: XXXXXXXX xx xxx XXXXXXX Research Expense: 900 USD <2> XXXXXX Award, 20xx</p>			
Other Educational Experience			
<p>3.) Educational Boards (and the Assigned Period) and its Activities</p> <p>4.) Other</p>			