Enrollment for April 2027

Graduate School of Engineering,
Hokkaido University

【International Student Entrance Examination】

Application Guideline for Doctoral Course

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In the event of unforeseen circumstances, the examination may be conducted in a manner that differs from those described in this guideline.
Please check the following sites for the latest entrance examination information.

Graduate School of Engineering
https://www.eng.hokudai.ac.jp/graduate/examinfo/

[Important] Notes on application

When applying for the international student entrance examination, it is strongly recommended that you contact a prospective supervisor, and get acceptance for the research plan in advance.

Please note that if you do not get an acceptance, you may not be able to join the desired laboratory after enrollment.

Please confirm the faculty members of graduate school of engineering on our homepage (http://www.eng.hokudai.ac.jp/graduate/).

[Important]

<About your visa and residential status>

-Studying at Hokkaido University as an international student requires you to obtain a 'Student' visa. Please note in advance that the 'Certificate of Eligibility (COE)' needed for a 'Student' visa application may take more than 3 months to be issued after its application. Please refer to our university website, too.

Japanese： https://intl-student-handbook.oia.hokudai.ac.jp/preparation/visa

English ： https://intl-student-handbook.oia.hokudai.ac.jp/en/preparation-en/visa-en

<About Security Export Control>

-Hokkaido University conducts strict screenings on exporting goods and providing skills (including incoming international students) by establishing 'Hokkaido University Security Export Control Regulations (北海道大学安全保障輸出管理規程)' based on 'Foreign Exchange and Foreign Trade Act (外国為替及び外国貿易法)'.

-In case you are subject to our regulations, you may be restricted from learning or researching your desired fields of education.

-For further details of regulations regarding Security Export Control, please refer to the Ministry of Economy, Trade and Industry website below.

Ministry of Economy, Trade and Industry (METI) website: https://www.meti.go.jp/policy/anpo/

Goal of Education and Admission Policy

・Goal of Education

The goal of Hokkaido University Graduate School of Engineering is to inherit academic achievements accumulated over human history and to advance science and technology beyond past achievements, and thereby, to nurture individuals with a solid education background and advanced technical skills over diverse engineering fields and with the ability to adapt to globalization, ongoing advancements in science and technology, the trend toward interdisciplinary research, and who can think, decide and respond to practical challenges.

・What we look for in a student

Doctoral Program

(1) Students who have a wide range of education and a wealth of advanced specialized knowledge of science and technology from a broad perspective, and who have excellent thinking and decision-making skills necessary to solve problems.
(2) Students with high communication ability to enable mutual understanding with people from all over the world.
(3) Students who are motivated to continuously acquire and improve the above knowledge and abilities.
(4) Students who are willing and able to think about and solve various problems that arise in society and create new science and technology through problem solving.

Students are expected to have acquired before entering the Doctoral Program high academic skills and ethical standards required to study and conduct research in their field of specialization.

・Basic Policy for Selection of Applicants

The Graduate School of Engineering selects individuals of any nationality who have graduated from a specialized field of science and engineering and intend to obtain a master's or doctoral degree in the field of engineering, as well as qualified individuals who intend to obtain a doctoral degree while working after completing their undergraduate or master's degree.

・Entrance Examination for Doctoral Program (International Student Entrance Examination)

In the entrance examination for the Doctoral Program, applicants are comprehensively evaluated and selected based on their master's thesis or equivalent research achievements, academic ability in their specialized field and foreign language, research ability, motivation to tackle research subjects, research plan after admission, and other factors, through oral examinations, oral questioning, application documents, and other means. If deemed necessary by the department, applicants may also be required to take a written examination on their specialized field or a foreign language.

1. Student Openings

Division	Student Openings	Division	Student Openings
Applied Physics	several	Architectural and Structural Design	several
Materials Science and Engineering	several	Human Environmental Systems	several
Field Engineering for the Environment	several	Environmental Engineering	several
Engineering and Policy for Sustainable Environment	several	Sustainable Resources Engineering	several

2. Application Qualifications

a. Nationality

1. Non-Japanese nationals
2. Those who have/will obtain the Japanese residence status "student" by the time of enrollment

b. Educational Qualifications

(1). Individuals who have been awarded or expect to be awarded a master's degree or professional degree by March 2027.

(2). Individuals who have been awarded or expect to be awarded a degree equivalent to a master's degree or professional degree from a foreign university by March 2027.

(3). Individuals who have been awarded or expect to be awarded a degree equivalent to a master's degree or professional degree by taking a correspondence course in Japan offered by a foreign university by March 2027.

(4). Individuals who have completed a foreign university's graduate school coursework at an educational institution in Japan and have been awarded or expect to be awarded a degree equivalent to a master's degree or professional degree. The institution needs to be positioned within the school education system of that foreign country as an educational body with a graduate school course and is required to be designated by the Japanese minister of education, culture, sports, science and technology by March 2027.

(5). Individuals who have been awarded or expect to be awarded a degree equivalent to a master's degree from a United Nations University as prescribed in Article 1(2) of the Act on Special Measures Incidental of Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University (Act No.72 of 1976), which was established under the December 11, 1972 resolution of the General Assembly of the United Nations by March 2027.

(6). Individuals who have completed their formal education by taking a correspondence course through a non-Japanese university, an educational institution which received the designation by (4), or the United Nations University, who have passed an examination or a screening equivalent to the regulations by Article 16.2 in Standards for the Establishment of Graduate Schools, and who are recognized to have an academic ability equivalent to Master's degree holders by the Graduate School , or who will obtain it by March 2027.

(7). Individuals designated by the minister of education, culture, sports, science and technology (1989 Notice No. 118, Ministry of Education, Science and Culture)

- Those who have graduated from a university, have worked for two years or longer at a university or research institution, and have earned a master's degree or are recognized by the Hokkaido University Graduate School of Engineering as possessing equivalent or greater academic capabilities based on its research findings
- Those who have completed 16 years of school education in a foreign country or 16 years of school education of a foreign country by taking a correspondence course in Japan offered by a school of that foreign country, have worked for two years or longer at a university or research institution, and have earned a master's degree or are recognized by the Hokkaido University Graduate School of Engineering as possessing equivalent or greater academic capabilities based on its research findings

(8). Applicants who are recognized by the graduate school as possessing the equivalent or greater academic skill as that of a person who has a master's degree or professional degree based on an individualized

admission qualification investigation and who will be 24 years of age as of March 31, 2027 (hereinafter referred to as “individuals who apply through an individualized admission qualification investigation”)

3. The Preliminary Screening of Qualifications

Period of the Preliminary Screening of Qualifications

◇Application registration on the Internet

November 11 (Wed.) 2026, 10:00 am – November 16 (Mon.) 2026, 5:00 pm

◇Submission of application documents

November 11 (Wed.) 2026, 10:00 am – November 16 (Mon.) 2026, 5:00 pm

※The application documents must reach us no later than November 16.

We will conduct a preliminary screening of qualifications before accepting applications from (7) and (8). Within the above period, please complete online application in accordance with "4. Application Method". After registering the application, prepare the application materials (see p.6) excluding the application form and resume, and submit the application documents described in "4. Application Method". Please submit to the submission address

① Application Documents for Screening of the Preliminary Screening of Qualifications

You should be sure to submit the documents indicated below along with the materials in section "Application Materials" (p.6) between 8:30 am to 5:00 pm weekdays. Please make sure that the application for the preliminary screening of qualifications has names and seals of your expected supervisor and the division head.

Qualification	Material
(7) Individuals designated by the MEXT	・Application for the preliminary screening of qualifications (Download from our school website: http://www.eng.hokudai.ac.jp/graduate/) ・Photocopied records of research findings and key research papers (unspecified format) ・Certificate issued by your immediate supervisor verifying your research history and indicating your research topics and periods of study (unspecified format) ・Diploma or Certificate of completion
(8) Individuals who apply through an individualized admission qualification investigation	・Application for the preliminary screening of qualifications (Download from our school website: http://www.eng.hokudai.ac.jp/graduate/) ・Photocopied records of research findings and key research papers (unspecified format) ・Certificate issued by your immediate supervisor verifying your research history and indicating your research topics and periods of study (unspecified format) ・Certificate of graduation from the last school attended ・Transcript from the applicant's high school and last school attended

② Results announcement

The results will be notified by e-mail on December 3 (Thu.) 2026. Qualified applicants shall pay the examination fee from the Internet Application Site within the "Payment period of the examination fee" described in 4. Application Method". If the examination fee is not paid within the specified period, your application will not proceed for admission. We only accept the documents from applicants who made a payment during the period.

After paying the examination fee, download the application form (PDF) from the website and send the PDF file to the contact email address (k-gakuin@eng.hokudai.ac.jp).

If you do not receive a notification of the preliminary screening result by December 10 (Thu.), please make sure that it is not in a spam mailbox and contact us.

4. Application method

Application to our graduate school is completed when all of the following steps have been completed; these have been filed within the designated period, ①Registration on the online application site (http://e-apply.jp/e/hokudai-eng), ②Payment of the examination fee, ③Submission of application documents.

◇Period of the online application registration and the examination fee payment
December 17 (Thu.) 2026, 10:00 am – December 25 (Fri.) 2026, 5:00 pm
◇Examination fee
30,000Yen
◇Period of Submission of application documents
December 17 (Thu.) 2026 – December 25 (Fri.) 2026
Application is only accepted by mail. Documents are valid postmark until December 25.
※For international mail, we will confirm the date of shipment with a tracking number.
◇Submission address
Academic Affairs Division, Graduate School of Engineering,
Hokkaido University
Kita 13, Nishi 8, Kita-ku, Sapporo, Hokkaido, 060-8628
Tel: +81 (0)11-706-6121

① Online application

All the applicants are required to register from the online application site (https://e-apply.jp/e/hokudai-eng). You can also access the online application site from our website (https://www.eng.hokudai.ac.jp/graduate/).

② Payment of the examination fee

Applicants are required to pay by a credit card through the examination fee website (http://e-apply.jp/e/hokudai-eng) during the application period. Applicants are required to pay 500 yen for the transaction fee in addition to the examination fee.

If you are currently residing in Japan, you can also pay through a convenience store.
Please note that you cannot pay at post offices or banks.
For details on payment methods, see the Internet application site.

（Note 1）Applicants who are expected to enroll into a Doctoral program straight after graduating from any Master degree programs of the Graduate Schools at Hokkaido University and MEXT scholarship students are exempted from paying the examination fee. After completing the ①online application, please send an e-mail to the Graduate School Section (k-gakuin@eng.hokudai.ac.jp) stating your current affiliation, student number, name and informing that you have completed the application registration.

(Note 2) Please note that the examination fee is non-refundable for any cases. However, refunds will be made only in the following cases.

① You did not apply for Hokkaido University (you did not submit the application documents or the application was not accepted)
② The examination fee is paid more than once by mistake

(Note 3) If the application documents are not submitted within the application period, the application will not be accepted even if the examination fee has been paid, so please submit the application documents in advance.

③ Submission of application documents

After the payment of the examination fee, download the application form and resume (PDF) from the online application site, print them in color (Single-side printing), and submit them together with other application documents (p.6). * Please note that you will not be able to download the application form until the payment of the examination fee is completed.

When mailing the application documents, please be sure to attach the mailing address label attached to the 4th downloaded PDF file to the mailing envelope and send it by registered mail.

5. Application Materials

≪Notes on application≫

It is necessary to contact a prospective supervisor in advance before applying. For the research fields and contact information of faculty members, please refer to on the website of this school.

	Required Documents	Remarks
1	Check List	・Download a format from our school website.
2	Application form, Curriculum Vitae	・A PDF file that can be generated after completing the online application must be printed in color on A4 size paper. ・If you change your contact information after applying our graduate school, please contact the Graduate School Affairs Division.
3	Photograph Card for Admission Ticket	・Upload to the online application site. Note that once uploaded, the orientation cannot be changed after that, so be careful of the orientation of the photo when uploading. ・The photo should be of the upper half of body with no hat, facing the front, and taken with in the past 3 months. Photo size must be 1MB or more and 3MB or less.
4	Master's thesis or research reports during the master's program	・ Unspecified format, approximately one or two pages of A4-sized paper ・ Applicants who expect to be awarded a master's degree or professional degree by March 2027 or applicants who have been passed a Qualifying Examination at a foreign university must submit a research progress overview (unspecified format, approximately two pages of A4-sized paper) instead of a master's thesis summary. ・Not required for those who do not have a master's or professional degree
5	Envelope for the admission ticket	・Prepare an envelope (240mm x 332mm). ・Download the "Label for admission ticket" from our website and print it in color. ・Please write your postal code, address(Laboratory not available), your name and division you apply. Also, please seal 480 yen stamp on the envelope.
6	Envelope for the results notification	・Prepare an envelope (240mm x 332mm). Download the "Label for results notification" from our website and print it in color. ・Please fill out your postal code, address (Laboratory not available), name and division you apply. No need to attach stamps.
7	Transcript of Master's course	・For details, refer to p.7 "Transcripts and graduation (expected) certificates"
8	Transcript of Bachelor's course	・For details, refer to p.7 "Transcripts and graduation (expected) certificates"
9	Certificate of (expected) graduation	・For details, refer to p.7 "Transcripts and graduation (expected) certificates"
10	Confirmation letter equivalent to Qualifying Examination	【only if applicable】 Required for applicants who have been passed a Qualifying Examination at a foreign university
11	Recommendation letter	・The letter shall be provided by your supervisor in the most recently graduated /expected to graduate program with his/her handwritten signature is written. Copies will not be accepted. Not required for those who graduate from Graduate School of Engineering, Hokkaido University ・Research student at the Faculty of Engineering, Hokkaido University can submit a copy of the recommendation letter submitted at the time of application for research student.
12	Photocopy of Residence Card	・Foreign residents who are not currently living in Japan or those who have not been in Japan for more than 60 days should submit a photocopy of their passport.

◇ Transcripts and Graduation (expected) certificates

Document requirement is different for applicants who graduated (or expected graduate) from Chinese university and non-Chinese university.

a. Transcripts

<Applicants who have graduated/ are expected to graduate from a university in any country /region other than China >

-Not required for those who graduate from School of Engineering, Hokkaido University
- If the transcript is issued in a language other than English, please submit the original transcript in your native language and the original English translation certified by an issuing institution or public notary.

<Applicants who have graduated/ are expected to graduate from Chinese University>

- Please print out the verification report of your transcript in English issued by CHSI (China Higher Education Student Information) and submit it with your application.
- You may alternatively submit the PDF version of the verification report issued by CHSI by e-mail to the Graduate School of Engineering (k-gakuin@eng.hokudai.ac.jp).
- When submitting the verification report, please inform us of the four-digit number in the ID shown as asterisks (*) on the CHSI verification report. In addition, please make sure that the online verification remains valid for at least 15 days from the date of submission.
- Please note that there could take a long time to issue the transcript at CHSI. It is recommended to apply for it well in advance. The application will not be accepted if transcripts are sent by CHSI after the deadline.

b. Graduation (expected) certificates

<Applicants who have graduated/ are expected to graduate from a university in any country /region other than China >

-Not required for those who graduate from Graduate School of Engineering, Hokkaido University.
-Applicants who fulfill the application qualification (2) must submit a degree issued by the National Institution for Academic Degrees and Quality Enhancement of Higher Education.
-If the certificate is written in a language other than English, please submit the original certificate in your native language and the original English translation certified by an issuing institution or public notary.

◇Applicants who are expected to graduate:

-Please prepare the most recent expected graduation certificate. It must show the expected month and year of your graduation.
-If your university does not issue an expected graduation certificate, please obtain a certificate of enrollment which shows the month and year of the enrollment and graduation.

<Applicants who have graduated/ are expected to graduate from Chinese University>

- Please submit all of the following documents.

◇Applicants who have already graduated

(a) Online Verification Report of Higher Education Qualification Certificate (教育部学历证书电子注册备案表)
(b) the Graduation Certificate (毕业证书) and Degree Certificate (学位证书)
(c) Certificate of Graduation prepared by the dean of your graduate school

◇Applicants who are expected to graduate

(a) Online Verification Report of Student Record (教育部学籍在线验证报告)
(b) Certificate of Expected Graduation prepared by the dean of your graduate school

* Document (a) can be obtained from the China Credentials Verification（中国高等教育学历证书查询 http://www.chsi.com.cn/xlcx/bgys.jsp）. Please make sure the web authentication should be valid for at least 15 days at the time of submission.
* Submit the original certificate prepared by the dean of your graduate school. Alternatively, a copy of the certificate that has been certified as a true copy by the issuing institution will also be accepted.
* If the original certificate is written in a language other than Japanese or English, both the original certificate in the original language and the original official translation into Japanese or English must be attached.

6. Examination Date, Selection Method

①Examination Date : February 15(Mon.) to February 16(Tue.), 2027
Details such as the date and time of the test and the test room will be notified when the admissio n ticket is sent.

②Selection Method

Division	Selection Method
Applied Physics	Applicants will be approved or rejected based on an oral exam related to their major field of study, particularly on their master's thesis and record of research results, as well as a comprehensive review of their application materials. In principle, there is no written examination. However, if deemed necessary due to the applicant's particular division, a written exam may be administered.
Materials Science and Engineering	Applicants will be approved or rejected based on an oral exam related to their major field of study, particularly on their master's thesis and record of research results, as well as a comprehensive review of their application materials. In principle, there is no written examination. However, if deemed necessary due to the applicant's particular division, a written exam may be administered.
Field Engineering for the Environment	Applicants will be approved or rejected based on an oral exam related to their major field of study, particularly on their master's thesis and record of research results, as well as a comprehensive review of their application materials. In principle, there is no written examination. However, if deemed necessary due to the applicant's particular division, a written exam may be administered.
Engineering and Policy for Sustainable Environment	Applicants will be approved or rejected based on an oral exam related to their major field of study, particularly on their master's thesis and record of research results, as well as a comprehensive review of their application materials. In principle, there is no written examination. However, if deemed necessary due to the applicant's particular division, a written exam may be administered.
Architectural and Structural Design	Applicants will be approved or rejected based on master's thesis or alternative documents, oral examinations in specialized subjects and foreign languages, and the research project plan after enrollment.
Human Environmental System	Applicants will be approved or rejected based on master's thesis or alternative documents, oral examinations in specialized subjects and foreign languages, and the research project plan after enrollment. In principle, there is no written examination. However, if deemed necessary due to the applicant's particular division, a written exam may be administered.
Environmental Engineering	Applicants will be approved or rejected based on master's thesis or alternative documents, oral examinations in specialized subjects and foreign languages, and the research project plan after enrollment. In principle, there is no written examination. However, if deemed necessary due to the applicant's particular division, a written exam may be administered.
Sustainable Resources Engineering	Applicants will be approved or rejected based on master's thesis or alternative documents, oral examinations in specialized subjects and foreign languages, and the research project plan after enrollment. In principle, there is no written examination. However, if deemed necessary due to the applicant's particular division, a written exam may be administered.

7. Announcement of Exam Results

Applicants can check their results through the "Graduate School of Engineering" website 4:30 pm on March 1 (Mon.). Later, all examinees will be notified of their results individually by post (or e-mail).

The admission certificate and documents regarding the procedure for enrollment is sent by mail to those who are accepted. If you do not receive the notification by March 5 (Fri.), please contact us using the contact information on page 10.

8. Enrollment Fee and Tuition (estimated amount)

(1) Enrollment fee: 282,000 yen

(2) First semester tuition for 2027 enrollment: 267,900 yen (whole year:535,800 yen)

① If any revision is made at the time of admission or while the student is enrolled, the new amount will apply as of the time of the revision.

② If the enrollment fee is not paid during the admission procedure period, the applicant will be considered as having no intent to enroll.

③ If tuition is not paid within the semester, the student will be expelled from the university. If you are having problems paying tuition due to financial hardship, you may be eligible for a tuition exemption (or deferent).

9. English Engineering Education Program (e^3)

We have established the English Engineering Education Program (known as e^3) in which students can earn a master's or doctoral degree in English. Students who participate in this program take classes in English, give presentations in English, and receive research guidance in English.

If a student who passes the entrance exam for the graduate school meets the English proficiency qualifications shown on the English program website, he/she is eligible to participate in the program.

e^3 website: http://www.eng.hokudai.ac.jp/e3/

Those who would like to participate in the program should consult with their prospective academic advisor.

10. Shortening the Duration of Study

High achievers could shorten the duration of study. Please check the detail with the division after the enrollment.

11. Long-Term Study System

The long-term study system was designed to accommodate individuals who have fewer hours to study or conduct research toward their degrees than ordinary students due to their jobs or similar circumstances and, thus, would not be able to complete the program within the standard course term (two years for a master's course). If a student's application for a long-term study system is reviewed and approved by the graduate school, that student will be able to complete his/her educational program in a systematic manner over a fixed period of time.

For information regarding application qualifications and procedures, refer to p.11.

To apply for the long-term study system, contact your prospective academic advisor in advance.

12. Precautions

① Be sure to bring your examination admission ticket with you on the day of the examination.

② Any incomplete applications are not acceptable. Please avoid any incorrect entries.

③ Please submit all materials during the application submission period. After the period, inquiry about missing documents cannot be received.

④ After you have applied, you may not change your division of choice for any reason.

⑤ Submitted application is not returnable for any reason.

⑥ If any false description would be found in application documents, entrance approval may be cancelled.

⑦ Our graduate school generally does not allow dual enrollment.

13. Privacy Policy

(1) Hokkaido University takes all possible measures to protect personal information in its possession, in compliance with laws and regulations such as the Act on the Protection of Personal Information, and in accordance with the *National University Corporation Hokkaido University Personal Information Management Regulations*.

(2) The name, address, and other personal information provided at the time of application will be used for the following purposes: ① entrance examinations (application processing and implementation of selection), ② announcement of results, ③ admission procedures, ④ surveys and research related to entrance examination methods, and ⑤ other operations incidental thereto.

(3) Of the personal information provided at the time of application, information of successful applicants will, after enrollment, be used for ① academic affairs (registration, academic guidance, etc.), ② student support (health management, scholarship applications, etc.), ③ career support, ④ administrative procedures related to tuition fees, etc., ⑤ registration for accessible facility such as library, ⑥ online education systems, ⑦ safety confirmation etc. in case of emergencies, ⑧ sending announcements (brochure, event announcements etc.), ⑨ administrative support for organizations affiliated with the university (including membership list management, identity verification, and member registration tasks etc.), and ⑩ t asks related to the electronic alumni directory. (Personal information of applicants for Cooperative Program for Resources Engineering will be used in Kyushu University for the purpose of ①～③ and ⑤～⑩).

(4) As personal information specified in (3), if a request is made by ① Hokkaido University Frontier Foundation, ② Hokkaido University Athletic Union, ③Alumni Association of the Hokkaido University School of Engineering, and ④ Hokkaido University Engineering Association, or ⑤ Hokkaido University Alumni Association ELM, such information may be provided, after implementing appropriate security measures, only to the extent necessary for the performance of the operation set forth in (3) ①,⑧～⑩, in order to ensure the smooth activities and operation of the relevant organization.

(5) Some tasks using personal information may be undertaken by contractors commissioned by Hokkaido University (hereinafter referred as "contractors"). All or part of personal information given by applicants can be used for contractors to proceed the necessary tasks.

14. Other

(1) An examination admission ticket will be sent in early February 2027 to those whose applications have been processed.

(2) Because applicants with physical handicaps may need special accommodations when taking exams and/or attending classes, they should notify Academic Affairs Division by December 25 (Fri.), 2026.

◇Contact Information

Hokkaido University Graduate School of Engineering
Academic Affairs Section,
Kita 13, Nishi 8, Kita-ku, Sapporo,
Hokkaido, 060-8628
Tel: +81 (0)11-706-6121
k-gakuin@eng.hokudai.ac.jp
HP: http://www.eng.hokudai.ac.jp/graduate/

Application Qualifications and Procedures for Long-Term Study

1. Application Qualifications

Individuals applying for the long-term study system must fulfill one of the following requirements:

(1) Individuals engaged in full-time employment, including those currently employed by government offices, companies, etc., (excluding those who are receiving salaries but are exempt from work) and those running their own businesses.

(2) Individuals who are working at part-time jobs and are deemed by the graduate school to be adversely affected by their work, causing their graduate school studies to suffer.

(3) Individuals who are raising children, caring for family members, or facing similar burdens on a par with that described in items above two and are deemed by the graduate school to be adversely affected by these circumstances, causing their graduate school studies to suffer.

(4) Individuals who have visual impairments, hearing impairments, physical disabilities, or other disabilities and are deemed by the graduate school to be adversely affected by their disabilities, causing their graduate school studies to suffer for a long term.

2. Application Procedures

Individuals applying for the long-term study system must submit the following three documents along with their admission application. If you have any questions regarding application forms or application procedures, contact Academic Affairs Division.

(1) Long-term study application and statement of reason

(2) Study plan

(3) Documents verifying the applicant's need for long-term study approval

(4) Physically disabled certificate or medical certificate by the doctor. (Only the applicants who fall under 1.Application Qualifications (4)mentioned above must submit.)

3. Notification of Results

After the application is reviewed, a decision will be made to approve or reject the application. Applicants will be notified of the results in mid- March.

4. Duration of Study

Study periods for long-term study applicants are approved in one-year increments. A Doctoral course applicant may be approved for a 4-year or 6-year term of study.

The academic year ends in September or March. Applicants should indicate on their long-term study application the number of years they would like to request for their long-term study plan.

5. Annual Tuition Amount

The annual tuition amount for a long-term study student will be the annual tuition amount multiplied by the standard term of study and divided by the number of years of long-term study for which that student is approved.

For details, contact Academic Affairs Division.

6. Shortening, Cancellation or Extending a Term of Study

If special circumstances arise, a long-term study student may request a change to his/her term of study only once (Shortening, Cancellation or Extending).

(1) Shortening or Cancellation of a Long-Term Study Period

If approval is granted to shorten a long-term period of study, the Doctoral course will be shortened from six years to five or four years, or from five years to four years.

A student who wants to shorten his/her long-term study by one year must submit and receive approval for a request to change the long-term study term no later than one year and six months prior to the day his/her long-term study is scheduled to end (or no later than two years and six months prior to the scheduled end date in the case of a two-year shortening).

If a student wishes to cancel his/her approved long-term study and return to the standard term of study, he/she must submit and receive approval for a request to change the term of study no later than six months prior to the desired date of completion.

(2) A long-term study student may extend his/her term of study.

A student who wants to extend his/her long-term study by one year must submit and receive approval for a request to change a long-term study term no later than one year prior to the day his/her long-term study is scheduled to end.

The term of study for a Doctoral course may not be extended beyond six years.

(3) If a term of study is shortened, canceled or extended, the tuition will be recalculated accordingly, and any shortages or overages will be adjusted over the term of study, but no reimbursements will be made of any tuition already paid to the university.

7. Other

If you have any questions regarding procedures, contact Academic Affairs Division.