Doctoral Program Application Document Checklist（International Student ）   Filing date :   /   /

Name		Desired major	

※Please check the classification of international students after enrollment.
　　□Self-supported students 　　□Supported by Foreign Government 　　□Japanese Government Scholarship Students

Check the presence of the following documents and the notes in the remarks column, and put ″✔□″ in the check column

	Documents to be submitted	Check	Remarks	Office field
1	Check List		This check list	
2	Application form, Resume		A PDF file that can be generated after completing the online application must be printed in color on A4 size paper.	
			Enter an e-mail address that will be available	
			Enter names of the University/institution you graduated correctly.	
			Dated and signed at the bottom of the resume.	
			Corrections shall be made in a red pen.	
3	Master's thesis or research reports during the master's program		・ Unspecified format, approximately one or two pages of A4-sized paper. ・ Applicants who expect to be awarded a master's degree or professional degree by March 2025 or applicants who have been passed a Qualifying Examination at a foreign university must submit a research progress overview (unspecified format, approximately two pages of A4-sized paper). instead of a master's thesis summary. ・Not required for those who do not have a master's or professional degree.	
4	Envelope for the Admission Ticket		Download the "Label for admission ticket" from our website and print it in color and paste it to an envelope(120mm× 235mm）．	
			Write your postal code, address, your name and division you apply on the envelop with a black pen.	
			Seal 410 yen stamp on the envelope.	
5	Envelope for the Results Notification		Download the "Label for results notification"from our website and print it in color and paste it to an envelope(240mm×332mm）．	
			Write your postal code, address, your name and division you apply on the envelope with a black ballpoint pen.	
			No need to attach stamps.	
6	Transcript of Master's course ※Not required for those who graduate from School of Engineering, Hokkaido University ※No need to submit if you have no graduate school history. ※Research students currently enrolled in the Faculty of Engineering are not required if submitted when applying for a research student.		＜Applicants who graduated/ are expected to graduate from a university in any country/region other than China ＞ ・Submit the original certificate. ・If the original certificate is written in a language other than Japanese or English, the official Japanese or English translation is attached.	
			＜Those who have graduated from or plan to graduate from Chinese University＞ ・ Go to the website CHSI and apply for verification report of transcript in English. ・Request CHSI to send the transcript directly to the Graduate School of Engineering (k-gakuin@eng.hokudai.ac.jp) via e-mail by the application deadline.	
7	Transcript of Bachelor's course ※Not required for those who graduate from School of Engineering, Hokkaido University ※No need to submit if you have no graduate school history. ※Research students currently enrolled in the Faculty of Engineering are not required if submitted when applying for a research student.		＜Those who graduated, graduated from universities in each country, areas other than China＞ ・Submit the original certificate. ・If the original certificate is written in a language other than Japanese or English, the official Japanese or English translation is attached.	
			＜Those who have graduated from Chinese University＞ ・Go to the website CHSI and apply for verification report of transcript in English. ・Request CHSI to send the transcript directly to the Graduate School of Engineering (k-gakuin@eng.hokudai.ac.jp) via e-mail by the application deadline.	
8	Certificate of (expected) Graduation ※Not required for those who graduate from School of Engineering, Hokkaido University ※No need to submit if you have no graduate school history. ※Research students currently enrolled in the Faculty of Engineering are not required if submitted when applying for a research student.		＜Those who graduated, graduated from universities in each country, areas other than China＞ ・Submit the original certificate. ・If the original certificate is written in a language other than Japanese or English, the official Japanese or English translation is attached. ・Students who have graduated from a foreign university (except China) may submit a copy of diploma (certified original by the issuing institution).	
			＜Those who have graduated from or plan to graduate from Chinese University＞ ・Go to the website CHSI and apply for the verification report. ・Request CHSI to send the verification report directly to the Graduate School of Engineering (k-gakuin@eng.hokudai.ac.jp) via e-mail by the application deadline.	
9	【only if applicable】 Confirmation letter equivalent to Qualifying Examination		Required for applicants who have been passed a Qualifying Examination at a foreign university.	
10	Recommendation letter		The letter shall be provided by your supervisor in the most recently graduated /expected to graduate program. Not required for those who graduate from School of Engineering, Hokkaido University.	
11	Photocopy of Residence card/Passport		Please submit photocopy of your passport. If you are currently living in Japan, please submit Residence Card instead.	

【Optional: Environmental Engineering, Sustainable Resources Engineering】

	Documents to be submitted	Check	Remarks	Office field
12	【【Optional】 TOEFL iBT /TOEIC L&R Test score sheet		Eligible score sheet is TOEFL iBT /TOEIC Listening and Reading Test/IELTS (Academic) .	