

Presentation Guidelines

1. Please check your allocated session for presentation from the Conference Program.
2. Each session will be presided by the session chairpersons. Please follow the chairpersons.
3. Windows 7 PC and PowerPoint 2010 will be available for your presentation. Please note that due to time constraint, you are asked not to use your own notebook computer for presentation.
4. Please arrive at the designated session room at least 15 minutes before the session starts. Please copy your ppt file to the prepared PC using USB memory and meet the chairpersons.
5. PowerPoint pre-view facilities will be available in the room beside the Room S on the first floor.
6. The session schedule should be strictly followed. Please note that each paper is allocated a total of 20 minutes which includes approximately 15 minutes for oral presentation and 5 minutes for discussion.

If you have any queries then please feel free to contact us at APFIS2012@eng.hokudai.ac.jp